



Edwin M. Lee, Mayor

Edward D. Reiskin, Director



Department of Public Works

BUREAU OF STREET-USE & MAPPING

875 Stevenson Street, Room 460, S.F., CA 94103

Jerry Sanguinetti, Bureau Manager

DPW Order No: 179,201

RULES AND REGULATIONS FOR DEBRIS BOX COMPANIES OPERATING IN THE CITY AND COUNTY OF SAN FRANCISCO.

Pursuant to Article 15 of the Public Works Code, the Director of Public Works hereby adopts the following regulations to amend DPW Order No. 144,702, 163,958, 175,152 and becomes effective December 27, 2004.

REGISTRATION AND BOND

Debris box companies shall register with the Bureau of Street-Use & Mapping (BSM), and maintain in full force a bond satisfactory to the City Attorney in the amount of \$5,000, as a condition to operate in the City and County of San Francisco. Additionally, proof of insurance coverage is to be submitted to BSM, and subject to approval by the City Attorney, before debris box permits can be issued.

PERMITS

There are two types of permits:

A Annual Registration Permits:

Companies who elect to register their debris boxes on an annual basis shall submit a list of box numbers to the Bureau of Street-Use and Mapping with their application. Permits shall be placed on boxes as stated in Section 725.3 of the Public Works Code. The number on the annual permit shall match the number registered to that company's debris boxes, and shall not be transferrable.

Cost for annual registration permits is \$463.75 per debris box per calendar year for fiscal year 2004-2005 as established in Article 2.1 of the Public Works Code and DPW Order Number 174,725. The permits will be in effect from January 1st to December 31st for the year issued. The cost may be adjusted annually to reflect changes in the relevant Consumer Price Index as determined by the Controller. A Board of Appeals surcharge, currently at \$1.02, per permit is added to the cost for each permit.

Annual registration permits may be obtained through the Bureau of Street-Use & Mapping, located at 875 Stevenson St., Rm. 460, San Francisco, CA 94103, telephone (415) 554-5810.

B Seven-Day Permits:

Companies that elect to purchase seven (7) day permits for their debris boxes may obtain permits at the Bureau of Street-Use and Mapping, Permit Counter, located at 875 Stevenson St., Rm. 460, San Francisco, CA 94103, telephone (415) 554-5810. The current fee is \$79.33 each for fiscal year 2004-2005 as established in Article 2.1 of the Public Works Code and DPW Order Number 174,725. The cost may be adjusted annually to reflect changes in the relevant Consumer Price Index as determined by the Controller. Further, Seven-Day Permits are purchased in booklets of 10. Additionally, a Board of Appeals surcharge is added for each permit.

Individual seven-day permits shall be completed by the agents of debris box companies for the placement of a box at each location. Completed permit forms shall be affixed to the boxes as stipulated in Section 725.3 of the Public Works Code. Upon expiration of the seven-day permit, the debris box companies shall remove their debris boxes from the placement sites.

At those construction sites where a valid street space permit has been issued, a debris box company, upon expiration of the seven-day permit, may elect to leave their box at the job site. In such instances, the debris box company shall remove the expired permit and affix a new permit in its place.

A copy of the completed seven-day permit must be received by the Bureau of Street-Use & Mapping, Room 460, 875 Stevenson St., San Francisco, CA 94103, within two business days of posting to avoid incurring a Notice of Violation.

RULES AND REGULATIONS – A Summary

1. All debris box companies shall be registered with the Department of Public Works, Bureau of Street-Use & Mapping, and shall maintain a bond in the amount of \$5,000, as stated in Section 725.2 of the SFPWC.
2. Each debris box in the public right-of-way shall be affixed with a valid permit, Section 725.3 of the SFPWC.
3. Debris boxes must exhibit proper registration number identification, Section 725.7 of the SFPWC.
4. Safety reflectors and striping shall be installed on each box, Section 725.6 of the SFPWC.
5. Debris boxes must exhibit proper registration number identification, Section 725.7 of the SFPWC.
6. Debris box placement shall be governed by traffic and parking regulations as stated in Section 725.5, such as (but not limited to), tow-away zones, accessibility curb ramps, bus stops, handicapped parking zones, and fire hydrant zones. Contact the Division of Traffic Engineering of the Department of Parking and Traffic (DPT) for special permission prior to placing debris boxes in restricted areas; refer to the “Regulations for Working in San Francisco Streets” (Blue Book) for a listing of restricted streets. On streets signed with “No Parking – Tow Away” zones, the debris boxes shall be removed in observation of posted hours.
7. A debris box shall not be placed upon the sidewalk without prior written permission from the Department of Public Works. Applications are submitted to the Bureau of Street-Use & Mapping, Permits Section, Room 460, 875 Stevenson Street, San Francisco, CA 94103, telephone (415) 554-5810.
8. Typical debris box placement shall be limited to no more than seven (7) days, as stated in Section 725.5. Therefore, a debris box shall be removed and/or replaced with another debris box affixed with a valid permit excepted as noted in #10 below.
9. When full, debris boxes shall be removed from the placement site within two (2) business days. Where full shall be defined as debris exceeds or is at the rim line of the box
10. Prior to the placement of a debris box, the debris box company shall provide the following information to the Department of Public Works through BSM
 - Dates of placement and removal.
 - Location of debris box. Address location nearest the placement area.

- Debris box identification number.
- Permit Number (either Annual or Seven-Day)

11. Debris boxes may be allowed to remain at a construction site beyond the seven permit duration contingent upon the following conditions:

- a. There exists a valid street space permit for the construction site and box location.
- b. A valid permit is affixed to the debris box
- c. The debris box was not filled to capacity within the time frame of the original permit and is otherwise in compliance with all rules and regulations set forth by this Department governing the use and maintenance of such receptacles.

PENALTIES

Failure to comply with the rules and regulations of this Order are deemed as violations, and may be subject to the issuance of Notice of Violations and associated penalties.

Violations may include, but are not limited to the following:

- a. Placement of debris box in restricted traffic street zones: \$100 fine per day and/or cost of removal.
- b. Placement of debris box sidewalk area without special permits: \$100 fine per day and/or cost of removal.
- c. No permits on debris box: \$100 plus cost of seven-day permit fine per day. (Cost of seven-day permit plus violation.)
- d. Failure to remove a full debris box from the site within two (2) business days: \$100 fine per day.
- e. Absent or missing registration number on debris box: \$100 fine per day.
- f. Debris box with missing or damaged reflectors or safety stripings: \$100 fine per day.
- g. Failure to notify DPW prior to placement of debris box in the right-of-way: \$100 fine per day.

Unregistered and/or unbounded debris boxes (Section 725.2) are in violation of Section 724 of the Public Works Code, and are subject to fines of up to \$1000 per day. All other fines are \$100 each per day, as stated in Article 15, Section 725.9 of the Public Works Code.

Failure to pay fines may result in the following penalties: invalidation of all current permits held by the debris box company, inability to purchase new permits, forfeiture of bond, confiscation of debris boxes, or all of the above.

Notice of Violations and penalties may be reviewed upon written request to the Department of Public Works, c/o Manager of the Bureau of Street-Use & Mapping, Room 460, 875 Stevenson Street, San Francisco, CA 94103. Please include all supporting documentation. The decision of the Director is final.

This decision is appealable through the Board of Appeals.

REGISTRATION AGREEMENT

Upon registration with the Department of Public Works, Bureau of Street-Use & Mapping, the registrant(s) and all agents of his/her debris box company agree to abide by the stipulations of this Order, and is (are) bound by the Public Works Code and all other applicable laws, codes, and ordinances.

3/22/2011

X Fuad Sweiss, City Engineer

Signed by Sweiss, Fuad [View details](#)
on Tuesday, March 22, 2011 10:44 AM (Pacific Daylight Time)

3/22/2011

X Edward D. Reiskin

Signed by Reiskin, Ed [View details](#)
on Tuesday, March 22, 2011 11:34 AM (Pacific Daylight Time)