



**PUBLIC WORKS COMMISSION**  
CITY AND COUNTY OF SAN FRANCISCO

**London N. Breed, Mayor**

**MEETING AGENDA**  
**Monday, February 26, 2024 / 9:00 a.m.**

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408  
San Francisco, CA 94102

Please note that City Hall elevator modernization work is underway. Allow for additional time reaching the 4<sup>th</sup> floor as elevator capacity may be restricted.

This meeting will be held in person at the location listed above. Members of the public may attend the meeting to observe and provide comment at the physical location listed above. It is possible that some members of the Public Works Commission may attend this meeting remotely. In that event, those members will participate and vote by video teleconference. This meeting may be watched online at [www.sfgovtv.org/pwclIVE](http://www.sfgovtv.org/pwclIVE) or by using the Webex link below.

Instructions for providing public comment are below.

PUBLIC COMMENT CALL-IN: 1 (415) 655-0001/ MEETING NO.: 2661 316 1316 # #

**COMMISSIONERS**

Lauren Post, Chair

Lynne Newhouse Segal, Commissioner

Paul Woolford, Commissioner

Fady Zoubi, Vice Chair

Gerald Turner, Commissioner

Carla Short, Public Works Director

Robert Fuller, Public Works Commission Secretary



## Remote Access Procedures

### Watch Online Via Webex

<https://sfpublic.webex.com/sfpublic/j.php?MTID=m68942a284903e1ae8e9e11737905a187>

Password: SYuNXQwd333

### Listen or Provide Public Comment Via Phone

1. Dial **415-655-0001** and enter access code **2661 316 1316** then #
2. Press # again to join the meeting.
3. You will hear a beep when you join the meeting. Please note, if you are calling in before the official meeting start time, the phone line will remain silent.
4. Wait for Public Comment to be announced.
5. When the Chair or Commission Secretary calls for Public Comment, dial '\*' then '3' to be added to the speaker line.
6. You will then hear "You have raised your hand to ask a question. Please wait to speak until the host calls on you."
7. Ensure you are in a quiet location. Before you speak, mute the sound of any equipment around you, including televisions, radios, and computers. It is especially important that you mute your computer (if you are watching via the web link) so there is no echo sound when you speak.
8. To withdraw your request to speak, press '\*' then '3'. – you will hear: "You have lowered your hand."
9. When the system message says "Your line has been unmuted," press '\*' then '6' to confirm being unmuted - THIS IS YOUR TIME TO SPEAK.
10. When the President or Commission Secretary states "Welcome Caller," you are encouraged to state your name clearly. As soon as you speak, you will have up to three minutes to provide your comments.
11. Once your time has expired, you will be moved out of the speaker line and back as a participant in the meeting (unless you disconnect). You will hear "Your line has been muted." Please press '\*' then '3' to lower your hand.
12. Participants who wish to speak on other public comment periods can stay on the meeting line and listen for the next public comment opportunity.

### Best Practices

- Call from a quiet location
- Speak slowly and clearly, directly into your phone or microphone
- Turn off the sound on tv's, radios or other devices near you
- Address the Commission as a whole, not to individual commissioners



### Privacy Policy

Personal information that is provided in communications to the Public Works Commission may be subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided may or may not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Department of Public Works and its commission. All written or oral communications that members of the public submit to the Department regarding projects or hearings may be made available to all members of the public for inspection and copying. The Department may or may not redact any information from these submissions. This means that personal information including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Department and its commissions may appear on the Department's website or in other public documents that members of the public may inspect or copy.

### CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code

If the Commission's action on a project constitutes the Approval Action for that project (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA determination prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. This appeal is separate from and in addition to an appeal of an action on a project. Typically, an appeal must be filed within 30 calendar days of the Approval Action for a project that has received an exemption or negative declaration pursuant to CEQA. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at <http://www.sf-planning.org/index.aspx?page=3447>. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

## **Remote Access and Participation**

### Hearing Procedures

Updated information about the Public Works Commission may be found online at <https://sfpublicworks.org/about/commissions>

Public Comments: Persons attending a hearing may comment on any scheduled item. When speaking before the Commission in the City Hall hearing room, please note the timer indicating how much time remains. Speakers will hear two alarms. The first soft sound indicates the speaker has 30 seconds remaining. The second louder sound indicates that the speaker's opportunity to address the Commission has ended.

Sound-Producing Devices Prohibited: The ringing of and use of mobile phones and other sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal of any person(s) responsible for the ringing or use of a mobile phone, pager, or other similar sound-producing electronic devices (67A.1 Sunshine Ordinance: Prohibiting the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings).

**SAN FRANCISCO  
PUBLIC WORKS COMMISSION**

**Monday, February 26, 2024 at 9:00 a.m.**  
**City Hall Room 408**  
1 Dr. Carlton B. Goodlett Place  
San Francisco, CA 94102

**AMENDED MEETING AGENDA**

**Call to Order, Roll Call and Agenda Changes**

1. **Announcements by Chair, Commissioners and Secretary** Informational  
[Correspondence Log](#)  
[Media Clippings](#)
  
2. **Director’s Report and Communications** Informational  
[Restricted Communications Report](#)  
[Presentation to the Capital Planning Committee](#)
  
3. **General Public Comment**  
Members of the public may address the Commission(s) on topics that are within the subject matter of the Commission(s) but are not part of this agenda. Comments specific to an item on the agenda may be heard when that item is considered. Members of the public may address the Commission for up to three minutes. General Public Comment may be continued to the end of the agenda if speakers exceed 15 minutes of General Public Comment.
  
4. **Consent Calendar of Routine Matters**  
All items listed on the consent calendar are considered routine by the Commission and may be acted upon together by a single vote of the Commission. There will be no separate discussion of these items unless a member of the Commission, the public or staff requests its individual consideration. In that case the item will be removed from the consent calendar and considered individually at this or a future hearing.
  - a. **Minutes from the February 12, 2024 Meeting of the Public Works Commission** Action  
[Minutes](#)
  
  - b. **Job Order Contract J58 General Building Services [Micro-LBE Set-Aside] - Contract Award**  
Staff Recommendation: Award Job Order Construction contract JOC-J58 General Building Services [Micro-LBE Set-Aside] with a not-to-exceed amount of \$5,000,000 for 730 consecutive calendar days to Svala Construction, Inc. Also, authorize the Director of Public Works to approve future modifications to increase the contract duration by up to 1,095 calendar days, to a new total duration of up to 1,825 calendar days, and to increase the not-to-exceed amount by up to \$2,500,000, for a new total not-to-exceed amount of \$7,500,000.  
[Staff Report, Resolution](#) Action

- c. As-Needed Sediment Characterization and Coastal Engineering Consultation Services (ASQ 2022), Contract ID 1000028998 – Contract Modification**  
 Staff Recommendation: Approve Modification No. 1 to As-Needed Sediment Characterization and Coastal Engineering Consultation Services (ASQ 2022), Contract ID 1000028998 with NewFields Companies, LLC to increase the not-to-exceed contract amount by \$450,000 for a new not-to-exceed amount of \$1,350,000.  
[Staff Report, Resolution](#) Action
- d. As-Needed Specification Writing Services No. 4 - Emily Borland Specifications, Inc. - Contract Award**  
 Staff Recommendation: Award Professional Services Contract, As-Needed Specification Writing Services No. 4 in the amount of \$800,000 each for 1,825 calendar days to Emily Borland Specifications, Inc. for specification writing services.  
[Staff Report, Resolution](#) Action
- e. As-Needed Specification Writing Services No. 4. Dabri, Inc. - Contract Award**  
 Staff Recommendation: Award Professional Services Contract, As-Needed Specification Writing Services No. 4 in the amount of \$800,000 each for 1,825 calendar days to Dabri, Inc. for specification writing services.  
[Staff Report, Resolution](#) Action

**Regular Items for Consideration**

- 5. City Hall Mechanical Replacement – Contract Modification**  
 Staff Recommendation: Approve an increase of 146 calendar days to the authorized duration to the City Hall Mechanical Replacement Project Phase 2 with AACO Engineered Systems, Inc. To execute installation of heat pumps that were delayed due manufacturer going out of business. This will extend the contract duration to a total duration of 493 calendar days.  
 Location: 1 Dr. Carlton B. Goodlett Place  
[Staff Report, Resolution, Presentation](#) Action
- 6. Public Works Collaboration with 311**  
 Staff will discuss the Department’s working relationship with 311, including the process flow for service requests.  
[Presentation](#) Informational
- 7. Department of Public Works Workforce Development**  
 Staff will discuss the grants the Department awards and manages to serve participants and deliver services.  
[Presentation](#) Informational
- 8. New Business Initiated by Commissioners** Informational
- 9. General Public Comment – Continued from Item 3 if necessary**  
 At this time members of the public who were not able to address the Commission on Item 3 may address the Commission on items that are within the subject matter jurisdiction of the Commission and that do not appear on the agenda.

**Adjournment**