



PUBLIC WORKS COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

London N. Breed, Mayor

REGULAR MEETING AGENDA: Friday, February 3, 2023 / 9:30 a.m.

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408
San Francisco, CA 94102

This meeting will be held in person at the location listed above. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020 emergency proclamation, it is possible that some members of the Public Works Commission may attend this meeting remotely. In that event, those members will participate and vote by video teleconference. Members of the public may attend the meeting to observe and provide comment at the physical location listed above or may watch live online at www.sfgovtv.org. Instructions for providing public comment are below.

PUBLIC COMMENT CALL-IN: 1 (415) 655-0001/ MEETING NO.: 2499 996 2299 # #

COMMISSIONERS

Lauren Post, Chair

Lynne Newhouse Segal, Commissioner

Fady Zoubi, Vice Chair

Paul Woolford, Commissioner

vacant, Commissioner

Carla Short, Interim Public Works Director

Robert Fuller, Public Works Commission Secretary



Remote Access Procedures

Watch Online Via Webex

<https://sfgov.webex.com/sfgov/onstage/g.php?MTID=ec9e90cf94307df2cb58fefbcfdebd8e2>

Password: Zcay9tgfB66

Listen or Provide Public Comment Via Phone

1. Dial **415-655-0001** and enter access code 2499 996 2299 then #
2. Press # again to join the meeting.
3. You will hear a beep when you join the meeting. Please note, if you are calling in before the official meeting start time, the phone line will remain silent.
4. Wait for Public Comment to be announced.
5. When the Chair or Commission Secretary calls for Public Comment, dial '*' then '3' to be added to the speaker line.
6. You will then hear "You have raised your hand to ask a question. Please wait to speak until the host calls on you."
7. Ensure you are in a quiet location. Before you speak, mute the sound of any equipment around you, including televisions, radios, and computers. It is especially important that you mute your computer (if you are watching via the web link) so there is no echo sound when you speak.
8. To withdraw your request to speak, press '*' then '3'. – you will hear: "You have lowered your hand."
9. When the system message says "Your line has been unmuted," press '*' then '6' to confirm being unmuted - THIS IS YOUR TIME TO SPEAK.
10. When the President or Commission Secretary states "Welcome Caller," you are encouraged to state your name clearly. As soon as you speak, you will have up to three minutes to provide your comments.
11. Once your time has expired, you will be moved out of the speaker line and back as a participant in the meeting (unless you disconnect). You will hear "Your line has been muted." Please press '*' then '3' to lower your hand.
12. Participants who wish to speak on other public comment periods can stay on the meeting line and listen for the next public comment opportunity.

Best Practices

- Call from a quiet location
- Speak slowly and clearly, directly into your phone or microphone
- Turn off the sound on tv's, radios or other devices near you
- Address the Commission as a whole, not to individual commissioners

Privacy Policy

Personal information that is provided in communications to the Public Works Commission may be subject to disclosure under the California Public Records Act and the San Francisco Sunshine Ordinance. Personal information provided may or may not be redacted. Members of the public are not required to provide personal identifying information when they communicate with the Department of Public Works and its commission. All written or oral communications that members of the public submit to the Department regarding projects or hearings may be made available to all members of the public for inspection and copying. The Department may or may not redact any information from these submissions. This means that personal information including names, phone numbers, addresses and similar information that a member of the public elects to submit to the Department and its commissions may appear on the Department's website or in other public documents that members of the public may inspect or copy.

CEQA Appeal Rights under Chapter 31 of the San Francisco Administrative Code

If the Commission's action on a project constitutes the Approval Action for that project (as defined in S.F. Administrative Code Chapter 31, as amended, Board of Supervisors Ordinance Number 161-13), then the CEQA determination prepared in support of that Approval Action is thereafter subject to appeal within the time frame specified in S.F. Administrative Code Section 31.16. This appeal is separate from and in addition to an appeal of an action on a project. Typically, an appeal must be filed within 30 calendar days of the Approval Action for a project that has received an exemption or negative declaration pursuant to CEQA. For information on filing an appeal under Chapter 31, contact the Clerk of the Board of Supervisors at City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102, or call (415) 554-5184. If the Department's Environmental Review Officer has deemed a project to be exempt from further environmental review, an exemption determination has been prepared and can be obtained on-line at <http://www.sf-planning.org/index.aspx?page=3447>. Under CEQA, in a later court challenge, a litigant may be limited to raising only those issues previously raised at a hearing on the project or in written correspondence delivered to the Board of Supervisors, Planning Commission, Planning Department or other City board, commission or department at, or prior to, such hearing, or as part of the appeal hearing process on the CEQA decision.

Remote Access and Participation

Hearing Procedures

Updated information about the Public Works Commission may be found online at <https://sfpublicworks.org/about/commissions>

Public Comments: Persons attending a hearing may comment on any scheduled item. When speaking before the Commission in the City Hall hearing room, please note the timer indicating how much time remains. Speakers will hear two alarms. The first soft sound indicates the speaker has 30 seconds remaining. The second louder sound indicates that the speaker's opportunity to address the Commission has ended.

Sound-Producing Devices Prohibited: The ringing of and use of mobile phones and other sound-producing electronic devices are prohibited at this meeting. Please be advised that the Chair may order the removal of any person(s) responsible for the ringing or use of a mobile phone, pager, or other similar sound-producing electronic devices (67A.1 Sunshine Ordinance: Prohibiting the use of cell phones, pagers and similar sound-producing electronic devices at and during public meetings).

**SAN FRANCISCO
PUBLIC WORKS COMMISSION**

Friday, February 3, 2023

9:30 a.m.

AGENDA

Call to Order, Roll Call and Agenda Changes

Announcements by Chair

1. **Commission Secretary's Report** Informational
[Correspondence Log](#)
[Media Clippings](#)

2. **General Public Comment**
Members of the public may address the Commission(s) on topics that are within the subject matter of the Commission(s) but are not part of this agenda. Comments specific to an item on the agenda may be heard when that item is considered. Members of the public may address the Commission for up to three minutes. General Public Comment may be continued to the end of the agenda if speakers exceed 15 minutes of General Public Comment.

3. **Director's Report and Communications** Informational

4. **Consent Calendar of Routine Matters**
 - a. **Adopt Minutes from the January 20, 2023 Meeting** Action
[Minutes](#)

 - b. **CJ2 Kitchen Renovation, Project Contract 1000015026 – Contract Modification**
Staff Recommendation: Approve the addition of 363 calendar days to the construction contract duration to Buhler Commercial for contract 1000015026 for the CJ2 Kitchen Renovation.
[Staff Report, Resolution](#) Action

 - c. **Various Locations Curb Ramps and Sub-Sidewalk Basements FY21-22 – Contract Award**
Staff Recommendation: Approve the proposed resolution adopting findings pursuant to the California Environmental Quality Act regarding the Better Streets Plan Final Mitigated Negative Declaration issued by the Planning Department on September 17, 2020 (Case No. 2007.1238E); approving award of Contract 1000016599 Various Locations Curb Ramps and Sub-Sidewalk Basements FY21-22 to R&S Construction, Inc. in the amount of \$1,275,723.00 with \$127,572.30 for contingency and with a contract duration of 234 consecutive calendar days to perform curb ramp installation, traffic signal infrastructure modifications, structural work, traffic control, and other associated infrastructure work on specified locations in the City and County of San Francisco. This is the Approval Action for the project under Administrative Code Chapter 31.
[Staff Report, Resolution](#) Action

Regular Items for Consideration

- 5. Department of Public Works Fiscal Year 2023-2024 and Fiscal Year 2024-2025 Operating Budget and Priorities**
Staff Recommendation: Approve the proposed FY 2023-24 operating and capital budget of \$391.6 million and the FY 2024-25 operating and capital budget of \$335.2 million.
[Staff Report, Resolution, Presentation](#) Action
- 6. Trashcan Steam Cleaning Grant Agreement – Modification**
Staff Recommendation: Approve an increase of \$117,472 to the Trash Can Steam Clean Grant and extend the term for one year; and authorize the Director of Public Works to approve a total grant amount of \$1,797,000.
[Staff Report, Resolution, Presentation](#) Action
- 7. Infrastructure Design and Construction Bureau of Street-use and Mapping Performance Measure Report**
Staff will discuss the volume of street use complaints as well as the time-interval to address these complaints as compared to service level agreements. Inspection trends over the last five years will be shown. The presentation will also show the volume of inspections performed and where, in the last fiscal year, those inspections were performed. These volumes will also be shown by request category and subcategory. The presentation will also cover performance measures for the volume of permits received, the volume of permits reaching decision, as well as the time-interval required to render decisions regarding permit applications as compared to service level agreements and the time-interval in relation to the entire approval process duration. These volumes will also be shown by permit type grouping.
[Staff Report, Presentation](#) Informational
- 8. Public Works Director Hiring Update** Informational
- 9. New Business Initiated by Commissioners** Informational
- 10. General Public Comment – Continued from Item 2 if necessary**
At this time members of the public who were not able to address the Commission on Item 2 may address the Commission on items that are within the subject matter jurisdiction of the Commission and that do not appear on the agenda.

Adjournment