

**PUBLIC WORKS COMMISSION**  
CITY AND COUNTY OF SAN FRANCISCO

**London N. Breed**, Mayor

**REGULAR MEETING AGENDA: Friday, January 6, 2023 / 9:30 a.m.**  
**Adopted January 20, 2023**

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408  
San Francisco, CA 94102

This meeting will be held in person at the location listed above. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020, emergency proclamation, it is possible that some members of the Public Works Commission may attend this meeting remotely. In that event, those members will participate and vote by video teleconference. Members of the public may attend the meeting to observe and provide comment at the physical location listed above or may watch live online at [www.sfgovtv.org](http://www.sfgovtv.org). Instructions for providing public comment are below.

PUBLIC COMMENT CALL-IN: 1 (415) 655-0001/ MEETING NO.: 2488 204 0766# #

**COMMISSIONERS**

Lauren Post, Chair  
Lynne Newhouse Segal, Commissioner  
vacant, Commissioner

Fady Zoubi, Vice Chair  
Paul Woolford, Commissioner

Carla Short, Interim Public Works Director  
Robert Fuller, Public Works Commission Secretary



**SAN FRANCISCO  
PUBLIC WORKS COMMISSION**

**Friday, January 6, 2023**

**9:30 a.m.**

**Draft Minutes**

**Call to Order, Roll Call and Agenda Changes**

Acting Chair Lauren Post called the meeting to order at 9:42 a.m.

On the roll call, Commissioners Newhouse Segal, Post, Woolford, were noted present. Commissioner Zoubi was absent

**Announcements by Chair**

- Chair Post summarized 3 meetings she attended the week of 1/3/23: capital projects performance measures, a budget briefing and the hiring process for a permanent Director of Public Works.
- The “In the Works” department newsletter highlights the department’s accomplishments in 2022.
- Changes mandated by the new Prop B 2022 that the Sanitation and Streets Commission no longer has contract approval power. Public Works chair will brainstorm with the Sanitation and Streets chair on how the commissioners will work together.
- Commission Secretary Fuller will provide a new Department of Public Works org chart.
- Chair Post met with the Controller to seek advice on various issues and obligations.

**1. Commission Secretary’s Report**

[Correspondence Log](#)

[Media Clippings](#)

Heard by the Commission. Speaker: Secretary Bob Fuller.

- The correspondence log includes responses from Staff to commissioner questions.
- The March meetings may need to be rescheduled.
- Sanitation and Streets Commission meeting report.
- Approval of grant agreements is now the responsibility of the Public Works Commission.

**2. General Public Comment**

- None

**3. Director’s Report and Communications**

Informational

Heard by the Commission. Speaker: Interim Director Carla Short

- The U.S. District Court’s ruling on December 23, 2022, limiting the City’s ability to remove encampments.
- Winter storm response.

A recording of this meeting is available at [https://sanfrancisco.granicus.com/ViewPublisher.php?view\\_id=218](https://sanfrancisco.granicus.com/ViewPublisher.php?view_id=218)

- Operation staff worked tirelessly to help resident’s deal with the storm – distributing sandbags, cleaning up the public right-of ways, fixing potholes and responding to landslides.

Public Comment

- None

Commission Requests

- All commissioners expressed appreciation to the crews who worked during the storm and requested that the Director to award crew members a certificate for accommodation of the service for the City of San Francisco.

**4. Consent Calendar of Routine Matters**

**a. Adopt Minutes from the December 16, 2022, Meeting**

[Minutes](#)

Action

**b. Claremont, Juanita and Yerba Buena Pavement Renovation and Sewer Replacement – Contract Award**

Staff Recommendation: Approve the proposed resolution adopting findings pursuant to the California Environmental Quality Act regarding the Better Streets Plan Final Mitigated Negative Declaration issued by the Planning Department on September 17, 2010 (Case No. 2007.138E) and a Statutory Exemption determination issued by the Planning Department (2022-007182ENV); and awarding Contract 0000005861 Claremont, Juanita, and Yerba Buena Pavement Renovation & Sewer Replacement to Michael O’Shaughnessy Construction, Inc. in the amount of \$4,387,862 with \$437,862 for contingency, and with a contract duration of 290 consecutive calendar days to perform pavement resurfacing, curb ramp upgrades, sewer replacement, traffic control improvements, and other associated infrastructure work on specified streets in the City and County of San Francisco. The CEQA documents referenced above are contained in the Commission files for this project and are available upon request. This is the Approval Action for the project under Administrative Code Chapter 31.

[Staff Report, Resolution](#)

Action

**c. Pedestrian Safety Improvements Various Locations 1000011946 – Contract Modification**

Staff Recommendation: Approve an increase of \$529,080 to the contract cost contingency and 210 days to the contract duration contingency for the Pedestrian Safety Improvements Various Locations contract with R&S Construction Management, Inc.; and authorize the Director of Public Works to approve future modifications to the contract for a total contract amount of up to \$1,693,056 and total contract duration of up to 540 days. On May 13, 2021, the activities encompassed under the contract were determined to be exempt from the California Environmental Quality Act (CEQA) under the Class 1 categorical exemption (CEQA Guidelines Section 15301) and under the Class 3 categorical exemption (CEQA Guidelines Section 15303), as described in the CEQA Exemption Determination (Case No. 2020-008063ENV) contained in the Commission’s files for this contract modification.

[Staff Report, Resolution](#)

Action

Public Comment

A recording of this meeting is available at [https://sanfrancisco.granicus.com/ViewPublisher.php?view\\_id=218](https://sanfrancisco.granicus.com/ViewPublisher.php?view_id=218)

- David Pilpel made suggested corrections to items 4a, 4b, and 4c.

Heard by the commission. Speaker: Secretary Fuller.

- Described minutes corrections.

On the motion by Commissioner Woolford and seconded by Commissioner Newhouse Segal the Commission adopted the consent calendar and each resolution contained in it via a unanimous voice vote in favor.

Members present and voting in favor: Woolford, Newhouse Segal and Post.

#### Commission Requests

- Chair Post requested maps for future contracts that have more than one location.

#### **Regular Items for Consideration**

##### **5. Infrastructure Design and Construction Division's Bureau of Street-use and Mapping Overview**

Staff Recommendation: Staff will provide an overview of the Bureau, including organizational structure, project portfolio and representative examples of projects the Bureau provides for City and partner agencies.

[Staff Report, Resolution, Presentation](#)

Informational

Heard by the Commission. Speaker: Bureau Manager Nicolas Huff.

#### Public Comment

- David Pilpel suggested including organizational charts.

#### Commissioner Requests

- Chair Post requested a proposal from the Department to ease the permitting process for community organizations working to make improvements to public spaces. The proposal should be delivered in six months, with an update on proposal progress in three months.

##### **6. Public Works Director Hiring Update**

Informational

Heard by the Commission. Speaker: Chair Lauren Post.

- Remarks were already made on the Chair's announcement Item. Nothing added.

#### Public Comment

- None

##### **7. New Business Initiated by Commissioners**

Informational

#### Public Comment

- David Pilpel suggests documenting requests from commissioners.

#### Commission Requests

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- Chair Post requested a report on how operations and maintenance can best be incorporated into the design process for capital projects.
- Chair Post requested an “ABC’s” of the capital plan.

**8. General Public Comment – Continued from Item 2 if necessary**

- Not necessary

**Adjournment** at 11:38 a.m.