



**PUBLIC WORKS COMMISSION**  
CITY AND COUNTY OF SAN FRANCISCO

**London N. Breed**, Mayor

**Minutes: Monday, November 14, 2022 / 10 a.m.**  
**Adopted on December 2, 2022**

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408  
San Francisco, CA 94102

This meeting will be held in person at the location listed above. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020 emergency proclamation, it is possible that some members of the Public Works Commission may attend this meeting remotely. In that event, those members will participate and vote by video teleconference. Members of the public may attend the meeting to observe and provide comment at the physical location listed above or may watch live online at [www.sfgovtv.org](http://www.sfgovtv.org). Instructions for providing public comment are below.

PUBLIC COMMENT CALL-IN: 1 (415) 655-0001/ MEETING NO.: 2484 406 6366 # #

**COMMISSIONERS**

Lauren Post, Acting Chair  
Lynne Newhouse Segal, Commissioner  
Fady Zoubi, Acting Vice Chair  
Paul Woolford, Commissioner  
vacant, Commissioner

Carla Short, Interim Public Works Director

Robert Fuller, Public Works Commission Secretary



**SAN FRANCISCO  
PUBLIC WORKS COMMISSION  
Monday, November 14, 2022**

**Minutes**

**Call to Order, Roll Call and Agenda Changes**

Acting Chair Lauren Post called the meeting to order at 10:01 a.m.

On the roll call, Commissioners Newhouse Segal, Post, Woolford and Zoubi were noted present.

**Announcements by Chair**

Commissioner Post:

- Requested Director Short to address the impacts of Prop B 2022 on the Public Works Department, the Public Works Commission and the Sanitation and Streets Commission.
- Requested Secretary poll commissioners on their availability from January through June 2023 and asked that commissioners respond.

**1. General Public Comment**

None

- 2. Director's Report and Communications** Informational
- [Restricted Communications Contract Report](#)
  - [Advance Calendar](#)
  - [Correspondence Log](#)

Heard by the Commission. Speakers Interim Director Short:

- Immediate impacts of the results of the November 8, 2022 vote on Prop B.
  - Returns Operations Division to Public Works effective January 1, 2023,
  - Undoes several elements of Prop B 2020,
  - The City Charter is silent on how the two commissions interact, so there will be a meeting with the two commission chairs,
  - The Department will focus on improving internal coordination between divisions.
- As-needed contracts provide flexibility to issue contract service orders and that there are more controls in place during procurement compared to traditional service contracts.
- Manager acting positions are not proportionally higher than other departments, but there is a domino effect when promotions happen. Additionally, there was a hiring freeze during the initial phases of the pandemic and what hiring was allowed focused on front-line workers. The Department is now focused on hiring the internal human resources positions in order to have the capacity to now hire people into permanent positions.

Commissioner Requests:

- Commissioner Woolford requested additional discussion from City staff regarding the updated Public Works Commission and Sanitation and Streets Commission responsibilities.
- Commissioner Newhouse Segal requested that an interagency working committee should be working on the implications of Prop B 2022 and that one member from each commission should be on that committee.

- Commissioner Post requested a report explaining how Public Works interacts with the 311 system at a future meeting.

Public Comment:  
None

### 3. Consent Calendar of Routine Matters

- a. **Adopt Minutes from the November 4, 2022 Meeting**  
[Minutes](#) Action
- b. **General As-Needed G13 Sidewalk Inspection and Repair Program – Increase of Construction Cost and Duration Contingencies**  
[Staff Report, Resolution](#) Action
- c. **Adopt findings under the State Urgency Legislation**  
[Resolution](#) Action

On the motion by Commissioner Woolford and seconded by Commissioner Newhouse Segal the Commission adopted the consent calendar via an unanimous voice vote.

Members present and voting: Newhouse Segal, Post, Woolford and Zoubi.

Public Comment  
None – unattended line

### Regular Items for Consideration

- 4. **Upper Market Corridor Safety Improvements Project – Increase to Construction Duration Contingency**  
[Staff Report, Resolution, Presentation](#) Action

Heard by the Commission. Speakers Carol Huang. Carla Short provided additional comments.

On the motion made by Commissioner Woolford and seconded by Commissioner Zoubi to approve the contract modification, the Commission voted unanimously in favor via a voice vote.

Members present and voting: Newhouse Segal, Post, Woolford and Zoubi.

Public Comment  
-David Pilpel discussed that he appealed the initial environmental clearance for the project and his support for the project and the motion to adopt it.

- 5. **Project and Construction Management System Software – Award Professional Services Contract**  
[Staff Report, Resolution, Presentation](#) Action

Heard by the Commission. Speakers: Jocelle Alberto. Bruce Robertson and Ron Alameida provided additional comments.

On the motion made by Commissioner Woolford and seconded by Commissioner Zoubi to approve the contract modification, the Commission voted unanimously in favor via a voice vote.

Members present and voting: Newhouse Segal, Post, Woolford and Zoubi.

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Public Comment

-David Pilpel shared support for the staff recommendation and Chair Post's comments. He shared concerns about systems that other departments use.

- 6. San Francisco Police Department Traffic Company and Forensic Services Division – Increase to Construction Duration Contingency**  
[Staff Report, Resolution, Presentation](#) Action

Commissioner Woolford recused himself from the hearing of this item given his employer's involvement in the design of the facility.

Heard by the Commission. Speaker: Michael Rosetto. Carla Short provided additional comments.

On the motion made by Commissioner Zoubi and seconded by Commissioner Newhouse Segal to approve the contract modification, the Commission voted unanimously in favor via a voice vote.

Members present and voting: Newhouse Segal, Post and Zoubi.

Public Comment  
None

- 7. Overview of Building Design and Construction Bureau of Construction Management**  
[Staff Report, Presentation](#) Informational

Heard by the Commission. Speaker: Laura Tangawa.

Public Comment  
None

- 8. Public Works Commission Rules of Order**  
[Resolution, Rules of Order](#) Action

On the motion made by Commissioner Post and seconded by Commissioner Woolford to postpone the consideration of the Rules of Order to the December 2<sup>nd</sup> meeting, the Commission voted unanimously in favor by a voice vote.

Members present and voting: Newhouse Segal, Post, Woolford and Zoubi.

Public Comment:

- David Pilpel supports the postponement in light of his suggested edits and comments.

- 9. Public Works Director Hiring Update** Informational

Heard by the Commission. Speaker: Shawn Sherburne.

Public Comment:  
None

- 10. New Business Initiated by Commissioners** Informational

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Public Comment:  
None

**11. General Public Comment – Continued from Item 1 if necessary**

Not necessary

**Adjournment** at 1:03 p.m.