



**PUBLIC WORKS COMMISSION**  
CITY AND COUNTY OF SAN FRANCISCO

**London N. Breed**, Mayor

**Minutes: Friday, September 16, 2022 / 10 a.m.**  
**Adopted October 21, 2022**

1 Dr. Carlton B. Goodlett Place, City Hall, Room 408  
San Francisco, CA 94102

This meeting will be held in person at the location listed above. As authorized by California Government Code Section 54953(e) and Mayor Breed's 45th Supplement to her February 25, 2020 emergency proclamation, it is possible that some members of the Public Works Commission may attend this meeting remotely. In that event, those members will participate and vote by video teleconference. Members of the public may attend the meeting to observe and provide comment at the physical location listed above or may watch live online at [www.sfgovtv.org](http://www.sfgovtv.org). Instructions for providing public comment are below.

PUBLIC COMMENT CALL-IN: 1 (415) 655-0001/ MEETING NO.: 2481 309 1587# #

**COMMISSIONERS**

Lauren Post, Acting Chair  
Lynne Newhouse Segal, Commissioner  
Fady Zoubi, Acting Vice Chair  
Paul Woolford, Commissioner  
vacant, Commissioner

Carla Short, Interim Public Works Director

Robert Fuller, Public Works Commission Secretary



**SAN FRANCISCO PUBLIC WORKS COMMISSION**  
**Friday, September 16, 2022**

**MINUTES**

**1. Call to Order, Roll Call and Agenda Amendments**

Acting Chair Post called the meeting to order at 10:01 a.m.

On the call of the roll, Commissioners Post, Newhouse Segal, Woolford and Zoubi were noted present.

A quorum of the Commission was present.

No Public Comment

On motion to postpone items 6 and 7 to the November 14, 2022 meeting.

Ayes: Newhouse Segal, Post, Woolford, Zoubi

**2. Adopt findings under the State Urgency Legislation**

[Resolution](#)

Heard by the Commission. Speakers: Secretary Fuller presented the findings under the State Urgency Legislation.

No Public Comment

On motion to adopt the findings under the State Urgency Legislation.

Ayes: Newhouse Segal, Post, Woolford, Zoubi

**3. Adopt Minutes from the September 2, 2022 Meeting**

[Minutes](#)

Heard by the Commission. Speakers: Secretary Fuller presented the minutes from September 2, 2022.

Commissioner Newhouse Segal requested that commissioner requests be included in the Minutes. The requests from the September 2, 2022 were:

- During Item 10, Commissioner Newhouse Segal requested a standing “new business” item on agendas,
- During Item 10, Commissioner Newhouse Segal requested a glossary of common acronyms and terms,
- During Item 10, Commissioner Woolford requested regular presentations profiling projects and Department staff

No Public Comment

- David Pilpel greeted the Commission.

On motion to adopt the corrected minutes from the September 2, 2022 meeting.

Ayes: Newhouse Segal, Post, Woolford, Zoubi

**4. General Public Comment**

- No public comment

**5. Director's Report and Communications**

[Attachment](#)

Heard by the Commission. Speakers: Interim Director of Public Works Department Carla Short.

Topics:

- Street vending permits enforcement began on Tuesday, September 13<sup>th</sup>.
- San Francisco Public Library received a grant to renovate the Mission and Chinatown branch libraries. The City Librarian credited the Public Works team for support in winning the grant.
- The Castro-Mission Health Center ribbon-cutting took place on September 15, 2022.
- Hybrid work adjustments for Public Works staff began this week for staff that had been working from home.
- Interim Director Short invited commissioners to the neighborhood beautification day taking place on Saturday, September 17<sup>th</sup> in the Sunset neighborhood, District 4.

No Public Comment

**6. Adopt the Public Works Commission Rules of Order**

[Attachments](#)

This item was postponed to the November 14<sup>th</sup> meeting.

**7. Election of the Public Works Commission Chair and Vice Chair**

This item was postponed to the November 14<sup>th</sup> meeting.

**8. Approving Contract Items Overview**

[Presentation](#)

Heard by the Commission. Speakers: Prop B Project Analyst Elizabeth Ramos, Prop B Project Director Rachel Alonso and Public Works Contract Administration Manager Alex Burns.

No Public Comment

**9. Public Works Building Design and Construction Project Management Bureau**

[Presentation](#)

Heard by the Commission. Speakers: Interim Director of the Project Management Bureau, Charles Higuera.

- Commissioner Zoubi requested an informational update on the Portrero Yard project and Capital Planning Resiliency.
- Commissioner Newhouse Segal requested that future presentation include addresses of projects discussed.
- Commissioner Newhouse Segal requested to see an example of the signs at construction sites that acknowledge the Public Works Department's involvement.

Public Comment

- David Pilpel shared praise for Charles Higuera.

**10. New Business Initiated by Commissioners**

Commissioner Woolford requested Interim Director Short propose a plan for future presentations to highlight projects and Department staff.

**11. General Public Comment – Continued from Item 4 if necessary**

- None

**12. Adjournment at 1:19 p.m.**